

**The Church of the Epiphany
Vestry Meeting
Meeting Date: May 8, 2007**

The meeting opened at 7:10 PM with prayer time led by Father Robin, followed by the Vestry Prayer.

Vestry Members Attendance: Present (P), Excused (E)

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|----------------|----------|---------------------|----------|
| Black, Murray | P | Pantzer, Larry | E |
| Cummings, Ross | P | Reed, David | P |
| Gregg, Ted | P | Reiter, Scott | P |
| Holmes, Kevin | E | Stromberg, Margaret | P |
| Morris, Ralph | P | Ticer, John | P |
| Oliphant, Mark | P | Welch, Jan | P |

Also present: Fr Robin, Fr Luke, Babette Arnold, Charlie Monroe.

1. **Minutes** – The draft minutes for the April 10 meeting were reviewed and approved on a unanimous voice vote.
2. **Vestry Calendar Awareness** – Key dates: May 12 Discipleship 101 course, June 17 Parish Picnic, November 1-3 Epiphany hosts first CANA Council meetings.

Guest Report

3. **Christian Education** – Babette – Babette led a discussion of alternatives to the current 9AM Sunday education hour. For a number of reasons 9AM does not appear to be the best time for this. Plans are being evaluated to move childrens' Sunday School for first-sixth graders to be held during the 10 o'clock service, followed by Childrens' Chapel. A plan is also under discussion to move the bulk of adult ed into the home groups. Father Luke also mentioned that alternative times are being considered for the youth/confirmation class group.

Monthly Reports

4. **Rector's Report** – Robin – Covered three topics:
 - i. CANA Celebration and installation of Bishop Minns – kudos to our vergers (Merle and Dave) for organizing the whole service and to Anne for extensive help with admin/logistics.
 - ii. Concept of Discipleship – from the Greek meaning "student of a master." We need to take it seriously as a means of filling our current gap in upcoming leaders.
 - iii. Charter to Discipleship as method for vestry and ministry leadership development. Robin challenged each of us to start praying and actively watching for someone to bring alongside us in our ministries.
5. **Associate Rector's Report** – Luke – Will be taking sabbatical early July-mid-September.
6. **Treasurer's and Finance Committee Report** – Scott/Charlie – Scott distributed overall and departmental/ministry monthly and YTD reports. Expenses are over budget, due largely to unbudgeted admin and legal spending, and receipts are under budget by \$44K (12.6%), leaving our net income approximately \$37K under budget YTD. This has included a \$119K drawdown of reserves. Attendance is also down; Q1 was down 18%

from the same period last year and 26% from 2004. We have replenished Mary McReynolds with an additional \$10K retainer per her contract. There is an outstanding D&O insurance issue that may have additional legal and cost implications.

7. **Chancellor's Report** – David – no new news.
8. **Wardens' Reports** – Murray – Noted that most of his concerns were covered in Finance report. urged us to stay friendly and positive in all our interactions, especially with any former parishioners. Ralph – no report.

Old Business

9. **Alteration of Church Calendar** – Scott – After discussion, Scott made a motion, seconded by Mark, proposing the following Resolution: “Resolved, that the Church of the Epiphany, Herndon adopt a fiscal year budget beginning July 1, 2008. The fiscal year will begin on July 1 of each year and conclude on June 30 of the following year. Resolved, the Finance Committee will present a recommended interim budget for the period from January 1, 2008 through June 30, 2008 to the vestry at the November 2007 vestry meeting.” The motion passed unanimously.
10. **By-Laws and Articles of Incorporation** – David – Deferred to June meeting.

New Business

11. **Motion from Larry Pantzer** – “Resolved, that the resolutions in the Schwab Organization Account Agreement are hereby passed and incorporated by reference, and further resolved that the Secretary of the Vestry shall attach a fully-executed copy of said agreement to the minutes of this meeting.” Seconded by John Ticer, approved unanimously.
12. **Other Committee Reports** – Margaret – Worship Committee needs a new head of chalicers and more chalicers.

Adjourn

The meeting adjourned at 8:50PM with unanimous consent, followed by an Agape feast.

Vestry Meeting Minutes for May 8, 2007
Prepared by John Ticer, substituting for Larry Pantzer, Register
Version—Approved