
The Church of the Epiphany



Summary Of The Annual Report 2005

The Church of the Epiphany 2005 Annual Report

Our Vision

(Vision statement adopted at the April 12, 2005 vestry meeting.)

***To stand for Jesus Christ,
grow together as God's family and
make Him known through the power
of the Holy Spirit***

The Church of the Epiphany 2005 Annual Report

SENIOR WARDEN'S REPORT

While thinking about 2005, I was led to Psalm 42:1: *"As the deer pants for streams of water, so my soul pants for you, O God."* We have been like the deer as we pant for the doors to open in the new facilities. God's timing is not the same as ours. "Patience, Perseverance, Planning and Prayer" was the headline of Murray Black's recent Star article about the new building. Let us continue with prayer and be patient as we reflect on the ministries of Epiphany and our service in the Lord's work.

Focusing on our young parishioners is the future of Epiphany. There are 27 to 90 young women in each of their four programs and 40 young men in Field Training/Battleground. Our Youth Ministry sees and ministers to about 50 to 60 youths each week. These programs and the Christian education of all Epiphany children is the future of our church while they spread the Gospel in their families and with friends. The fruit was seen at the June 19 service when twenty-three young people dedicated themselves to Christ. We baptized twelve while thirteen parishioners were confirmed into the body of Christ.

We supported missionaries around the world and sent six people on a mission trip to Prague. More fruit was harvested as five youths came to Christ while attending camp. We will continue to support these missionaries as we know it is God's will to help fulfill Christ's Great Commission- to *"Therefore go and make disciples of all nations"* (Matthew 28:19). This shared vision will be our focus in 2006 with your faithful support.

Without any kitchen facilities Hot Meals of FACETS continued as well as our own coffee and food fellowship after the service. Thanksgiving and Christmas food drives have fed families during these special holidays through your support and participation. While we reached out to others with another successful Jubilee, we are also reaching out to others in 2006 with the Hypothermia program for the Lamb Center in connection with FACETS.

In October we began a new Alpha program on Wednesday evenings with dinner and a movie for not only newcomers to Epiphany but new Christians and those investigating Christianity. We are blessed with the addition of our Building Manager, Patrick Condemi, and with our dedicated Epiphany staff – Anne, Babette, Betsy, Haley, Janice, Jimmy, Lauren, Martin and Robbie. We are also blessed by all in our Epiphany family who give their time, talent and finances anonymously with joy. Truly, our gifts are being used in an incredible way.

There are so many other ministries that bless our Epiphany family, our community and the world. Please take the time to read the 2005 Annual Report and maybe you will discern where God is calling you to serve or how Epiphany can serve your family. There is work for us to do in 2006, and God promises the Holy Spirit will give us all we need to accomplish it.

God has provided us new and ongoing leadership who will continue to ask His will for Epiphany through prayer and discernment. We are blessed with the Biblical Truth and Love taught by Father Robin and Father Luke. They all need our prayers, our advice, and our support.

As your Senior Warden for 2005, I thank God for you and hope you will continue ***"To stand for Jesus Christ, grow together as God's family and make Him known through the power of the Holy Spirit."***

Glen Hogan, Senior Warden 2005

The Church of the Epiphany 2005 Annual Report

STEWARDSHIP ENHANCEMENT

The leadership of the Church of the Epiphany selected the Rogers Company of Dallas, Texas in 2002 to assist in organizing an extensive fundraising campaign to expand the present building structure to accommodate the growing ministerial needs of the congregation. The Rogers Company approach was based on faith, prayer, and a dynamic media information campaign that included several mass mailings of fact sheets and campaign newsletters, small group home sessions, all church gatherings, professional video presentations, church member testimonies, and an all night prayer vigil.

The Campaign Steering Committee was appointed by Father Robin Rauh in June 2002 and was composed of members of the congregation. The committee met regularly and followed the campaign strategy outlined by the Rogers Company. "Building on Christ's Cornerstone" was selected as the theme for the campaign. The campaign officially started on September 1, 2002 and ended with "Victory Sunday" on November 17, 2002 when the congregation brought forward their "First Fruit" donations to initiate the building fund.

The congregation of Epiphany anonymously committed more than \$2.4 million toward the building campaign. As of December 31, 2005 over \$2.1 million has been provided for the building fund, including the Gifts and Memorials Fund that provides for related items such as chairs, prayer books and hymnals, etc.

The Building on Christ's Cornerstone campaign was in a sustaining phase during 2005, the final year of the campaign. Testimonies were provided during the regular services and a dedicated prayer team met weekly throughout the year to pray for the church leadership and the building vision that God had given us to better reach out to the surrounding community with the truth and light of Jesus Christ.

The Church of the Epiphany 2005 Annual Report

COMMISSION AND MINISTRY REPORTS

The organizational structure of the Church of the Epiphany reflects our Biblical charter and purpose to serve God and His people.

First, we focus on the purposes of Worship, Teaching, Fellowship, Ministry, and Outreach. Second, we are further organized to support these purposes through effective management of money, property, and effort as reflected in the commissions of Building and Grounds, Finance and Stewardship, and Administration and Communications. There are eight commissions, each responsible for several programs. Each commission is assigned to one or more vestry representatives and a member of the church staff. The ministries within each commission are described in this report with information on the mission or purpose, who's involved, what got done, and plans for the future. You will be encouraged to see how many are involved in areas of ministry within the Church of the Epiphany and may want to get involved in new areas of service. Epiphany is an active and dynamic church with growth, change, and progress ongoing. If you are interested in some particular ministry, call the leaders involved and see how God might use you to help!

The summary overview will give you a good overview of the commissions and ministries. They also overlap and complement each other in ways we're unable to show in this brief and simple report. All of them are part of our corporate effort to serve our community and beyond as ambassadors of our Lord and Savior Jesus Christ, and to share His good news wherever possible.

The Church of the Epiphany 2005 Annual Report

SUMMARY – OVERVIEW

A quick synopsis of the commissions and their purposes is provided in the table below. Also, please look over the Table of Contents on pages ii and iii to see how these commissions are further organized into ministries and areas of ministry and operation.

| COMMISSION NAME | SCRIPTURE REFERENCE | PURPOSE |
|---------------------------------|------------------------------|--|
| Purpose Commissions | | |
| Worship | John 4:23-24 | To plan for and provide for worship in the parish to the glory of God. |
| Fellowship | Acts 2:44-47 | To nurture, encourage and support the Parish family. |
| Teaching (Discipleship) | Acts 2:42 | To bring the body to a maturity in Christ & <u>equip</u> the saints for ministry. |
| Ministry | Ephesians 4:11-26 | To equip people to serve and use their gifts for building up the Body and to reach others. |
| Outreach (Evangelism) | Matthew 28:18-20 | To coordinate the work of the parish in bringing people to Christ. |
| Management Commissions | | |
| Buildings & Grounds | Psalms 135:1-2 | To provide the tent for the saints to gather in. |
| Finance & Stewardship | 2 Corinthians 9:6-15 | To provide the resources for the ministry of this body in Christ. |
| Administration & Communications | 2 Corinthians 9:12-13 | To provide services to the parish and its leaders in the operational, communications, and legal areas. |

The Church of the Epiphany 2005 Annual Report

WORSHIP

Vestry Liaison: Margaret Stromberg
Scott Reiter

Mission Statement: To glorify God and grow in our love and communion with Christ through Word, prayer and sacraments in the tradition of the Anglican liturgy and music, in more contemporary hymns and songs of praise, and in individual expressions of praise.

Accomplishments & Blessings in 2005

- ❖ Epiphany continues to be blessed with capable servants in the worship ministries. Each ministry plays a key role in providing the framework for our Sunday worship services.
- ❖ Prayer and Praise services are held on the second Wednesday of each month and enjoy increasingly enthusiastic support.
- ❖ Epiphany is continuing to establish a regular cycle of liturgical forms to correspond with church seasons. To assist the novice Episcopalian, worship bulletins have been created to give a “read-through” of the service liturgy, which changes each season. Service music changes to correspond with the liturgical seasons as well.
- ❖ Constant evaluation is being made of our special services, especially Holy Week. Dave Welch and Kimberly Rogers help coordinate special activities and other liturgical duties as they arise. The Worship Committee is asked to provide “after-action” reports to ensure that procedures are maintained or improved from year to year.
- ❖ Guest preachers and missionaries have been invited on occasion to speak on missions and issues in the Episcopal Church.
- ❖ Plans for the new Nave, Sacristy, Robing Room, and Chapel have been scrutinized and evaluated by the Worship Committee to ensure that the Worship ministries have adequate facilities.

Goals for 2006:

- ❖ We will do what we are called to do: to worship God with all our hearts, with all our minds, and with all our souls. We will provide the framework to allow all who enter the Church of the Epiphany to come into His presence.
- ❖ Margaret Stromberg will serve as Vestry liaisons to the Worship commission. In particular, she will work with the Worship committee to develop policies and procedures for use of the new facilities.
- ❖ Worship ministries will continue to welcome and encourage participation of all ages and experiences. In particular, we will work to build up our teams of acolytes and continue to recruit people to serve in other areas.

The Church of the Epiphany 2005 Annual Report

- ❖ Cooperative work with other ministries in the church will be strengthened in order to maximize the effectiveness of offering quality, inspirational worship services for all of God's people.
- ❖ As our building and congregations expand, we will continue to provide input and advisement to our clergy in the best interest of maintaining a high standard in our work in the worship ministries.

| Ministries: | POC |
|-----------------------|---------------------------------------|
| Worship Comm. Chair | Margaret Stromberg |
| Rector | The Rev. Robin Rauh |
| Acolytes | Kathleen Caron Catherine Zimmerman |
| Altar Guild | Suzanne Fichter |
| Chalicers | Art and Karen Buck |
| Music | Jimmy Crawford |
| Lectors | Tom Simpson |
| Sound & Copy Ministry | Bob Beckley |
| Ushers | Jim Tankovich |
| Wedding Coordinators | Ginny Roberts |

The Church of the Epiphany 2005 Annual Report

FELLOWSHIP

Vestry Liaison: Ted Gregg

Mission Statement: To provide an inviting and nurturing environment where people can grow in their knowledge and love of Christ and experience His love through the church family. [Romans 12:13; 1 Peter 4:9-10; Hebrews 13:2]

Accomplishments & Blessings in 2005:

- ❖ Continued to support the fellowship needs of the parish
- ❖ Formed Ambassadors Ministry

Goals for 2006:

- ❖ Offer more fellowship opportunities
- ❖ Continue to grow the Men's Ministry
- ❖ Recruit more volunteers for Coffee Hour, Ambassadors, etc.
- ❖ Meet the Rector Coffee for Newcomers

Ministries:

POC

| | |
|------------------|-------------------------------|
| Coffee Hour | Sam and Marilyn Tangonan |
| Ambassadors | Kate Linde, Cindy Humenik |
| Men's Group | Ted Gregg and Rich Sherwood |
| Special Events | Vestry Liaison, various |
| Sports | Andy Plummer and Jim Humenick |
| Women's Ministry | Pam Conrad |

The Church of the Epiphany 2005 Annual Report

TEACHING

Vestry Liaison: Alan Pino for 2005
Scott Reiter and Kevin Holmes for 2006

Mission Statement: To provide opportunities for children, youth and adults to gain greater understanding and application of God's Word by helping them to Know their faith, Do it through ministry and training in order to Be a mature Christian family.

Accomplishments & Blessings in 2005:

- ❖ Expanded our outreach ministries to the community and experienced tremendous growth with 30 girls in Talitha Koume, 50+ girls in Surfin' Girls, 90+ girls in Little Women, 48 young ladies as Little Women Interns and 40 boys in Battleground/Field Training.
- ❖ Expanded the variety of educational classes during the 9:00 am Christian Education Hour for adults.
- ❖ Began a Children's Chapel worship service during the 10:00 am Worship Service involving more than 50 children per week and many youth volunteers.
- ❖ Many praises to the individuals, families and home groups that have prayed for these ministries and those who have financially supported these ministries, especially providing for the new expansion of the classrooms and nursery. Please take a look around and see the excitement that has been provided for our children and the children of the community.
- ❖ A wonderful Alpha course which included youth and adults with more than 40 participants this fall.
- ❖ Began planning a new church school program where children focus on a lesson for a four week period learning the lesson in a multitude of ways from drama, games, crafts and hands-on projects.
- ❖ A wonderful Lenten series program for the kids titled "Coming to the Table" with approximately 45-50 kids attending weekly.
- ❖ Held our first Compassion Sunday and 45 children were sponsored that day through Compassion International from Epiphany families. We are blessed that even more children have been sponsored throughout the years by members of Epiphany.
- ❖ The kids involvement with Compassion International by the sponsorship of one girl in Tanzania through Surfin Girls and two children in Tanzania through the Children's Chapel ministry. These kids donate monies to help support this ministry and they write letters to send love and hope to these children.
- ❖ Continued support of our troops overseas through the Little Women wings ministry, keeping our men and women in prayer, highlighted on the wings wall and sending Christmas packages overseas.

The Church of the Epiphany 2005 Annual Report

- ❖ Continued support for Anne Edmunds through Surfin Girls by praying for her constantly and sending cards and gift packages throughout the year. Anne is a wonderful example for these young girls to see how God can use you to spread His light.
- ❖ Over 150 Valentine cards and gifts were sent from Little Women and Surfin Girls to widows/widowers and those who may be alone for Valentine's Day. This has been a true blessing to the girls with the opportunity to share God's love and give to others.
- ❖ Found fun and exciting ways to work with the youth group leadership to introduce rising 7th graders to youth group, through rock climbing and dinners out.
- ❖ Children stuffed more than 70 boxes of donated items for children around the world in support of Operation Christmas Child through Samaritan's Purse.
- ❖ The many blessings we have received by working together with other ministries as the children in our programs have helped with serving at Jubilee, decorating the Thanksgiving and Christmas baskets, setting up and decorating the Angel Tree, food drives, receptions and more. Our children truly feel apart of this church and has a passion for the ministry God has called us to do here on this corner.
- ❖ Our Youth Ministry has 133 junior high and senior high on the rolls with about 15-22 junior high and 15-27 senior high meeting on Sunday night.
- ❖ The Youth Ministry ministers to 50-60 youth during the average week which includes Christian Education Hour, student leadership and small groups.

Goals for 2006:

- ❖ Strengthen and further develop opportunities for all people to grow in Christ through education.
- ❖ Continue to grow our boys and girls ministries to further reach the community and outreach to those around the world.
- ❖ To grow a stronger and larger group of leaders to aide in these ministries.
- ❖ Leaders needed for Adult education, Church school and Vacation Bible School.
- ❖ Prayers and financial support for four of us who will be going to Tanzania through Compassion International in June to see first hand the program and to meet with some of our sponsored children.
- ❖ Continue to bridge the children's and youth programs together to keep kids on track and not lose them.
- ❖ To continue to grow our church school program reaching more children for Christ.
- ❖ To continue to inspire our children to worship God through our Children's Chapel and involve more youth and adults to lead worship for these children.

The Church of the Epiphany 2005 Annual Report

- ❖ To have each family at Epiphany sponsoring a child through Compassion International by year's end. Changing the world one life at a time!!!
- ❖ To grow our focus on families in a multitude of ways to reach them, to help them grow spiritually and to aide them in the role of raising their children in the faith. Starting a monthly take home brochure to go along with the kids' church school lessons and a resource center for parents to find materials to enhance their walk with Christ and their children's.
- ❖ To continue to feed our children spiritually and show them how they can impact the world by reaching out to others in need. To continue to grow in our outreach to the community's needs and the needs of the world. Children helping children.
- ❖ To be able to reach more children through Vacation Bible School now with our larger facility we don't have to turn children away. Hurray!
- ❖ To find other ways to use the facility for God's purpose, exploring ideas of English as a second language program, computer training for unskilled workers and more. Finding ways that this facility can help others better their lives both physically and spiritually.
- ❖ Continue to raise awareness that children are vital to reach at such an early age and that we must continue to press forward with all energies to reach them for Christ.

Ministries:

POC

| | |
|------------------------------|--------------------------------------|
| Alpha | Paul Norcini |
| Family Ministries | Babette Arnold |
| Children's Chapel | Shon Beury |
| Battleground/Field Training | Michael Glor |
| Little Women | Stevie Glor |
| Little Women Intern Ministry | Stevie Glor |
| Nursery | Dana Condemi and Kathryn Thurston |
| Surfin' Girls | Babette Arnold |
| Talitha Koume | Stevie Glor and Babette Arnold |
| Vacation Bible School | Babette Arnold |
| Christian Education Hour | Babette Arnold |
| Christmas Pageant | Marilyn Tangonan |
| Lenten Series | Luke Lucas |
| Library | Debra Stevenson |
| Scouting | Bob Kiel and Jim Murphy |

The Church of the Epiphany 2005 Annual Report

MINISTRY PROGRAMS

Vestry Liaison: Mark Oliphant

Mission Statement: To seek to provide lay ministry to those among our Epiphany family who have spiritual, emotional and/or practical needs. Our ongoing hope is to look for ways, leaders and volunteers to minister to others to meet their needs with God's love, support and prayer

Accomplishments & Blessings in 2005:

- ❖ Held four 24 hour prayer vigils for congregational and national need.
- ❖ Provided increased training and learning opportunities throughout ministries for leaders and the greater congregation
- ❖ Hosted annual Marriage Retreat for couples and led Adult Education classes
- ❖ Provided many meals to fellow parishioners during times of crisis or need
- ❖ Conducted six-week workshop "Dealing with Aging Parents"

Goals for 2006:

- ❖ Increase awareness throughout the congregation of the services and resources available within the various ministries
- ❖ Recruit and train additional volunteers to serve in leadership positions
- ❖ Prepare for growing demand on ministry services as our membership expands with the opening of the new building
- ❖ Establish a counseling office within the facility
- ❖ Increase support and communication across ministries
- ❖ Support and lift up all we do through prayer.

Ministries:

POC

Home Groups

Dave Reed, leader

Lay Caring

Faith Fisler, leader

Lay Counseling Ministry

Martha Petersen, leader

Loaves and Fishes

Jill Boddie, leader

Co-coordinators: Stephanie Green and Tracy Plummer

Marriage Mentors

Harold and Linda Hughlett

With other mentor couples

Prayer Ministry

Jan Reiter, leader

Other Leaders:

Faith Fisler

Nancy Smith

The Church of the Epiphany 2005 Annual Report

OUTREACH

Vestry Liaison: Local Outreach – Sally McNeely
Missions & Evangelism – Ruth McMeekin

Mission Statement: To coordinate the work of the parish in bringing people to Christ by reaching out to the neighborhood, community, and world.

Outreach Structure:

Local Outreach Subcommittee: Angel Tree, Christmas In April (Rebuilding Together), FACETS, FACETS Hotmeals, Habitat for Humanity, Holiday Baskets, Jubilee, Operation Christmas Child, School Supply Drive, WFCM.

Evangelism Sub-committee: American Anglican Council, Cursillo, Diocesan Ministries & Inter-Church Activities, Kairos.

Missions Subcommittee: Missions in U.S. and Overseas are supported. Please see the Missions report for further detail.

Accomplishments & Blessings in 2005:

- ❖ AAC – helped to form and support the Rectors/Wardens meetings that are working to formulate the provisions by which parishes can remain a part of the diocese or leave
- ❖ Angel Tree – Epiphany supported 21 families. The gifts were delivered with a food basket on December 21st. In total over 225 gifts were given by Epiphany members.
- ❖ Diocesan Ministries & Inter-Church Activities – Continued working with other Parishes with similar mission statements and visions to strengthen and support each other in standing for those visions and statements within the Church at diocesan and national levels.
- ❖ FACETS Hot Meals – This past year, Epiphany volunteers have continued to serve meals to the homeless in Fairfax the second and third Saturday of each month.
- ❖ Holiday Baskets – The Thanksgiving Food drive provided enough food to supply generous food baskets to fifteen families. Epiphany provided a generous amount of food that helped twenty-one families enjoy a good meal at Christmastime.
- ❖ Jubilee – Jubilee was held in the new rear parking lot on a beautiful warm October 31st.
- ❖ Kairos – Epiphany members served on teams at Buckingham (men), Goochland (women) and Fluvanna (women) prisons.

The Church of the Epiphany 2005 Annual Report

- ❖ Missions Committee – Mission trip to Prague for Young Life Czech Republic English Camp
- ❖ Special Events – Visitors were presented with a special loaf of bread at the Easter Service.

Goals for 2006:

- ❖ Continue to expand our Outreach ministries within our own community, the metropolitan region, and beyond.
- ❖ Expand our local outreach activities by participating in the Lamb Center's hypothermia rescue, scheduled for February, and by encouraging participation in the Ragan Oaks Center, sponsored by FACETS
- ❖ Continue to seek opportunities for parish participation in short-term missions both nearby and abroad.
- ❖ Increase the congregation's awareness of the many ways they can use their gifts in Epiphany Outreach.

Ministries:

POC

| | |
|---|---------------------------|
| American Anglican Council | Jan Welch |
| Angel Tree | Sally McNeely |
| Christmas in April/Rebuilding Together | Tom Conlon |
| Cursillo | Tom Simpson |
| Diocesan Ministries & Inter-Church Activities | Jan Welch |
| FACETS Hot Meals | Carolyn Pantzer |
| Holiday Baskets | Kevin and Courtney Holmes |
| Jubilee | Sally McNeely |
| Kairos | Gabe Paul |
| Missions Committee | Roger Kodat |
| Operation Christmas Child | Kathleen Caron |
| School Supplies Drive | Jill Boddie |
| Special Events | Volunteers as needed |
| WFCM | Nancy Saunders |

The Church of the Epiphany 2005 Annual Report

BUILDINGS AND GROUNDS

Vestry Liaison: Andy Plummer

Mission Statement: To provide the tent for the saints to gather.

Accomplishments & Blessings in 2005

- ❖ Focused much effort on the planning and implementation of the move into the new church.
- ❖ Reviewed requirements of new facility management and came to the conclusion that the best guardianship of the new facility would be to add a Building Manager to the staff. After an exhaustive and prayer – filled search, the hiring committee was pleased to bring Patrick Condemi on board in November.
- ❖ Put together documentation of Church policy on space / resource usage. A new Facility use request form along with guidelines for on site storage and asset usage were created.
- ❖ Continued close partnership with the Facilities Planning Committee as we dealt with issues related to the building of the new facility, and for the transition into that space.
- ❖ Documented current space usage and finished documentation of space requirements of new / expanded ministries in the new facility in order to provide adequate facilities after the move. This includes consultation with Church staff and ministry heads to determine space requirements for planned ministry activities in the future.
- ❖ Continued to manage resource requirements needed for new / expanded ministries related to the new building. Some resources will need to be provided via the Church budget, and many will and have been received through prayerful donations from parishioners.
- ❖ Began and continuing the actual move from old space to new space in a coordinated and seamless manner.
- ❖ Worked with Owners Representative of the Facilities Planning Committee (Rick Zimmerman) to coordinate required actions in existing space necessary to resolve impediments to the building caused by issues or non compatibility with the existing structure.
- ❖ Continue to meet with various committees, and seek outside resources to proactively identify items related to new building which have yet to be planned out.

Goals for 2006

- ❖ Finish the move into the new facility and provide required resources for ministries to continue their efforts in a seamless manner, or to expand their ministries as planned without delays.

The Church of the Epiphany 2005 Annual Report

- ❖ Put team together led by the building manager to actively troubleshoot and help resolve inevitable issues related to the construction and move as they arise.
- ❖ Continue to identify and coordinate opportunities for service and giving in order to fulfill God's call to us in our new building.
- ❖ Identify the required services necessary to effectively operate in the new building (such as lawn care, custodial, security) and either renegotiate existing contracts, or find new ways to provide solutions of a dependable nature.
- ❖ Continue to Implement and adhere to the new Church policy on use of space and resources in order to maximize the efficiency and effectiveness of new space.
- ❖ Continue to coordinate and plan for additional ways to use the new space as God calls the congregation.
- ❖ Celebrate God's faithfulness as we take occupancy of the new building, and look forward to the blessings that come from heeding His calls and doing His work!

Ministries

Gardens

Building Hosts

Facility Planning Committee

POC

Gin Edmunds - lead

Vestry

Murray Black, Chairman

Rick Zimmerman, Owner's Rep

The Church of the Epiphany 2005 Annual Report

FINANCE & STEWARDSHIP

Vestry Liaison: Tom Miller

Mission Statement: To manage the resources for the ministry of this part of the Body of Christ.

Accomplishments & Blessings in 2005:

- ❖ Continued the oversight of expenditures within the church.
- ❖ Prepared the annual church budget.
- ❖ Provided input to the Capital Funds Committee and the Facilities Planning Committee on financial issues relating to the building campaign.

Goals for 2006:

- ❖ Continue to provide oversight of expenditures of the church.
- ❖ Support and administer the 2006 Stewardship Drive.

Ministries

POC

| | |
|-------------------------|----------------------------|
| Audits | Charlie Monroe, Tom Miller |
| Finance Committee | Charlie Monroe, Tom Miller |
| Stewardship Drive | Jim Lull, Tom Miller |
| Tellers | Russell Boddie |
| Capital Funds Committee | Ken Bracy |

The Church of the Epiphany 2005 Annual Report

ADMINISTRATION & COMMUNICATIONS

Vestry Liaison: John Ticer

Mission Statement: To work in consultation with the full time church staff in the management of information and people.

Accomplishments & Blessings in 2005:

- ❖ Established position and hired new Building Manager (Patrick Condemi).
- ❖ Prepared the annual report
- ❖ Prepared Minutes and attest documents as required
- ❖ Improved the church web site.
- ❖ Finance Administrator position changed from part-time to full-time.

Goals for 2006:

- ❖ Develop the Personnel Committee to become fully functional
- ❖ Install and implement new phone, data, and video communications systems
- ❖ Maintain documents and other church information systems
- ❖ Prepare the annual report for 2005

| <u>Ministries</u> | <u>POC</u> |
|--------------------------|-------------------|
| Personnel Committee | John Ticer |
| Register | John Ticer |
| Information Technology | Ken Bracy |