

Church of the Epiphany Vestry Meeting Minutes - June 15, 2010

The Vestry Meeting began with Fr. Robin leading the group in prayer at 7PM.

Vestry Members Attendance: Present (P), Excused (E)

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|----------------|---|------------------|---|
| Bassert, David | E | Hamlin, George | P |
| Conlon, Tom | P | Kodat, Roger | P |
| Cummings, Ross | P | Mentzer, Steve | P |
| Edmunds, Gin | P | McNeely, Dennis | P |
| Ellis, Lisa | P | Reed, David | E |
| Fetzer, Bill | P | Stoddard, Sandra | P |

Paul Petersen and Robbie Pruitt attended as observers. Scott Reiter attended to present the Treasurer/Finance Report.

Treasurer and Finance Committee Report - Scott Reiter

- The Finance Committee met last Tuesday.
- Income through May is greater than expenses.
- Expenses are on target; \$6,000 of May expenses will be reimbursed.
- We expect to have a positive cash flow for the rest of the year; giving has been above projected.
- Pledging has improved after the initial shortfall. The average pledge is just under \$9,000; the bank figures \$4,000 to \$5,000 for a 'typical' church.
- The Finance Committee doesn't see any reason to slash the budget, and recommends "steady as you go" for the next three months, following last year's budget pattern.

Gin Edmunds moved to accept the Treasurer and Finance Committee report, seconded by Dennis McNeely. The motion passed.

Dennis McNeely moved to continue the existing budget and spending levels through the end of September, and re-evaluate at the October meeting. Roger Kodat seconded the motion, which passed.

Dennis McNeely discussed the Finance Committee's recommendation that Fr. Luke's compensation be extended through the end of September rather than the end of the year, with payment to be made in a lump sum, including an allowance for health insurance, following Fr. Luke's acceptance of Dennis' letter on this subject.

Approval of Minutes for May 11, 2010 Meeting

The minutes of the May meeting were approved (motion by Lisa Ellis, seconded by Ross Cummings) with revisions concerning Bishop Minns' request for development of contingency plans (page 1) and the addition of "(Birth to Heaven)" on page 4.

Rector's Report

- Dave Reed reported (by e-mail) that the legal team in the property dispute wants to request a re-hearing from the Virginia Supreme Court on several specific issues, because they believe that some of the evidence was ignored, particularly concerning the definition of what a 'branch' is.
- Search Committee update; Mark Oliphant, Chair: the Associate Rector position is being defined as an "Executive Pastor", who would run the operations of the church while functioning as chief of staff. The job description will be published in the next newsletter, as well as the selection process, which will be communicated to the congregation. Jim Beavers was interviewed this last weekend. There has been no progress on obtaining an interim supply priest (it would be desirable to have the same person throughout, rather than multiple people).
- Fr. Robin will be going on a monastery retreat from June 23-25 to pray about this.
- The new-members class is off to a "great start". We will be adding an electronic version on the website, which will have active links.
- Dave Weddington is the point of contact for the backup plan requested by Bishop Minns. This plan will be communicated to the congregation.

Senior Warden's Report

- Dennis needs vacation schedules for the Vestry.
- The next vestry meeting will be July 13; Fr. Robin will chair.

Junior Warden's Report

- Lisa discussed the importance of using the 2011 Chantilly High School/Facets concert as an outreach opportunity

New Business

Strategic Planning Discussion

- Themes → Goals → Actions
- The Strategic Plan becomes the set of strategic goals and actions
- Lisa Ellis will provide copies of the PowerPoint, both hardcopy and electronic

Goals for Upcoming Meetings:

| | |
|-----------|------------------|
| July | Finalize Goals |
| August | Finalize Actions |
| September | Present the Plan |

Goals discussion:

1. Every member able to defend the faith
 - Action: provide tools
 - Action: educate
2. Every member is connected to a small group
 - Action: create umbrella groups
3. Make/seek opportunities to invite un-churched/community to Epiphany
4. Every member is serving
 - Action: gifts discernment
 - Action: volunteer on trial basis for different activities
 - Action: leadership training
5. Radical Hospitality
 - Action: clear process for integrating new members
 - Action: new members class
 - Action: leadership training

Assignment for next meeting: Come up with "every member" statements; include actions if possible

Roger Kodat moved to adjourn the meeting at 9:15 PM; seconded by Ross Cummings.