

Church of the Epiphany Vestry Meeting Minutes – May 11, 2010

The Vestry Meeting began with Fr Robin leading the group in prayer at 7PM.

Vestry Members Attendance: Present (P), Excused (E)

Bassert, David	P	Hamlin, George	P
Conlon, Tom	P	Kodat, Roger	P
Cummings, Ross	P	Mentzer, Steve	P
Edmunds, Gin	E	McNeely, Dennis	P
Ellis, Lisa	P	Reed, David	E
Fetzer, Bill	E	Stoddard, Sandra	E

Scott Reiter attended to present reports.

Treasurer and Finance Committee Report – Scott Reiter

- April giving was down, but the first week of May provided a substantial amount of income
- April expenses were up slightly; income was \$10,000 less than expenses
- Current trend is that expect to end the year with expenses about \$20,000 over budget, but with \$50,000 more income than expected
- Personnel costs, especially medical, likely will grow, so expect another tight budget for next year
- Church generally needs about \$23,000 per week and has income in the \$20,000-plus range
- Heating and cooling unit replace for the offices is deferred until the Fall per Patrick
- 87 pledges have been received to date for approximately \$800,000. There were 103 pledges this time last year.
- Scott Reiter motioned for the financial report to be accepted and George Hamlin second the motion. Vestry approval was unanimous.
- Additional Financial Committees items were presented:
 - Bishop Bena has requested the development of contingency plans if we are unable to use the church facilities; there are some planned back-up plans
 - The deductible for the church property insurance is \$500, but a \$5,000 deductible

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- may be less expensive. Insurance is currently \$12,000 per year
- There is a need to inventory our assets. The church has generally good records, but little is marked or in a room photograph.
 - Dennis McNeely noted that bar coding is potentially useful
 - Dave Bassert indicated he may be able to borrow equipment for marking property, if needed
- There is already an off-site back-up for records
- Medical benefits are currently at 100% for staff and family coverage
 - Cost is about \$8,000 a month
 - Insurance through a pool of ADV employees
 - Expect cost to increase in September, as happened last year
- Continuing education a potential need for the staff
- Current security system is a video system for one entrance, kept on a PC. The cost to expand video coverage to all doors is believed to be approximately \$5,000, and \$900 to improve the safe.

Approval of Minutes for April 13, 2010 Meeting

- Lisa Ellis made the motion to accept the minutes with corrections; Dave Bassert seconded the motion. The Vestry voted unanimously to do so.

Reports

Rector's Report – Fr. Robin

- There was a meeting on May 1 of the ADV Task Force on Mission and Identity with the Anglican Community
 - We are moving to become a diocese in a new province
 - Bishop Bena discussed the change from the old to the new paradigm: The bishop and pastor serve more as a guardian of the faith. A staff will operate on a smaller scale but not form a bureaucracy.
 - Transition will be a long-term effort
 - Bishop Bena plans to retire soon, so there may be a need for churches to take some of his functions
- Report on a new couple visiting the church last week
 - Couple is interested in joining the church and will register, take the newcomers class and was introduced to a small group
 - There is a 9AM meeting with the rector this Sunday

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- The New Member Class will be on June 6 and 13
- Roger Kodat requested that all comments on the draft curriculum are due tomorrow. The classes will be no more than 3 hours long.
- In response to a question from Dave Bassert, the teachers are still to be determined.
- Vestry members are encouraged to visit the class.
- George Hamlin noted that name tag use is dwindling.

Senior Warden Report – Dennis McNeely

- Knowing the summer vacation plans of the vestry members would be appreciated
- Lisa Ellis recommended to notify the appropriate church staff as well

Junior Warden Report – Lisa Ellis

- Sacred Threads program
 - Lisa became in charge of the non-profit organization that promotes quilt artwork with religious themes, providing a showcase for the artists
 - Showing have been in Columbus, OH previously
 - Epiphany will host the showing from June 22 – July 4, 2011
 - Viewers need about 3 hours to view the whole show
 - Gallery space will be in the Great Hall
 - An artist reception will be on the first Saturday
 - George Hamlin recommended using the chapel as was done for Holy Week this year
 - Dennis McNeely noted that the show provides an opportunity to present the church to the community
 - More information is available at the WEB page, SacredThreadsQuilts.org. The church WEB site has a link.

Chancellor's Report – Dennis McNeely for Dave Reed

- There are no issues for now, per Dave Reed.

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New Business

Strategic Dialog – Steve Mentzer

- Reviewed the following ideas:
 - Key ideas at How – the Vision
 1. Plan
 2. Home Groups
 3. Educate
 4. Disciple Leaders
 5. Simple ‘how to’
 - How to communicate the vision
 - How to accomplish the vision-Five Strategic Ministry Areas for Epiphany to work
 1. Newcomer and Inclusion into the church (strategic)
 2. Communication and implementing vision of the church (tactical)
 3. Reach un-churched (strategic)
 4. Every member ministry
 5. Pastoral support of leaders and spiritual renewal
- Vestry will meet informally on Tuesday, May 25 at 7 PM to continue the discussion

Meeting adjourned with a motion from Dave Bassert and seconded by Lisa Ellis. The Vestry unanimously concurred.