

**The Church of the Epiphany
Vestry Meeting Minutes
Meeting Date: June 12, 2007**

The meeting opened at 7 PM with a reading by Luke on the split of the Episcopal Church into two religions in the late 19th century: traditional Anglican theology and Modernism. This was followed by group prayer and the vestry prayer.

Vestry Members Attendance: Present (P), Excused (E)

Black, Murray	P	Pantzer, Larry	P
Cummings, Ross	P	Reed, David	E
Gregg, Ted	P	Reiter, Scott	P
Holmes, Kevin	P	Stromberg, Margaret	P
Morris, Ralph	P	Ticer, John	P
Oliphant, Mark	E	Welch, Jan	P

Also present: Father Robin, Father Luke, Patrick Condemi, Babette Arnold, Betsey Kodat, and Charlie Monroe.

Guest Reports:

1. National Association of Church Facility Managers – Patrick.

The NACFM conference was held in May. Patrick reported that the first impression a newcomer forms is the condition of the facility and the property. NACFM leads the effort to remind churches of the necessity of Facility Managers. Classes were given on various facility management topics, including OSHA regulations. Afternoons were spent in fellowship and networking with other FMs. We were the smallest church represented (by square feet) and second-smallest by attendance. Patrick made many contacts and learned much. After a second course in the fall and writing an 8-page paper, he can become a Certified FM. Refresher courses continue each summer. The cost, \$475 for room and program for the week, plus transportation, was well worth it.

Patrick also reported that bringing landscape duties in-house with the new tractor will break even this year and save money in the future.

2. Missions and Outreach – Ted and Betsey.

Betsey reported on “human trafficking” – Epiphany supports Mark and Christa Crawford, working in China. See www.gardenofhopeasia.org. Betsey read from the January 2007 issue of Christianity Today.

Roger is our new representative to the ADV board for missions.

[The remainder of the Outreach report was delayed until after item 10 but reported here for continuity.]

Ted suggested that we need not be concerned about the exact fraction of spending for Outreach. All that we do is about Jesus: we are to bring people to Christ. We need a comfortable compromise on 10% that recognizes this.

Scott remarked that the effort to disciple the flock here is essential component of Outreach. Many ministries, e.g. Little Women and Alpha, contribute to Outreach.

Larry described Hot Meals program's impact on the community and touched briefly on other Local Outreach areas. Jan said that we should make an effort to encourage members to volunteer at WFCM's food pantry and clothes closet. WFCM ran into political situation with Fairfax County and lost funding, causing them to stop their on-call services temporarily.

Murray discussed the New Wineskins conference on missions in the Anglican Communion, which emphasized role of youth. "God is Missions, Jesus Christ is Missions, the Holy Spirit is Missions."

Ted plans a dinner in the fall with discussion of the persecuted church.

Robin described a project to do missions in ADV. Jan will be our representative. ADV hopes to establish new parishes around Virginia.

We should remind people that Church of the Epiphany will provide letter for tax records to people who bring receipts for donations.

"Standing firm in faith, moving on with mission." – Bishop Bena.

Committee Reports, and Old Business:

3. Minutes – Larry.

The minutes were approved as written on a motion by Ted and seconded by Jan.

4. Calendar – Babette.

Compassion Sunday has moved to July 8. Babette said she would very much prefer to have Hypothermia week be the last week of January, based on the existing schedule,.

5. Rector's Report – Robin.

Phil Ashey needs office volunteers to help with administrative needs. Volunteers may be able to work from home. Phil lives in Greenbriar, readily accessible to us.

Robin is working with Babette on a variety of discipling opportunities related to newcomers and home group leaders.

We need to pay more attention to newcomers. Rather than huddling with our friends, introduce newcomers to them. When a newcomer drifts by, open up your conversation and draw them in.

Robin will be visiting Christopher and Charles in Nashville at the end of the month

Anglicans are coming together in a "Common Cause". We will be meeting Sept 25-28 to begin the process of becoming a new province in the US. Pray for this and particularly for Bishop Duncan, head of the Anglican Communion Network.

6. Associate Rector's Report – Luke.

Michael Green is an internationally known evangelist in the Anglican Communion. He is planning a series of conferences across the US. He will spend time with clergy the first day, train other conference attendees the second day, then have a campaign. Epiphany will host a conference Feb 7-10, 2008.

Luke will be on sabbatical starting 1 July and continuing until September. He asked prayer for family members, who all have significant activities planned for the summer.

7. Chancellor's Report (David excused).

We should read the legal reports provided by Murray and David. Judge Bellows is described by both sides as very fair. Murray has a calendar of court events leading up to the major November court date.

8. Warden's Report – Murray.

It is time to start new Vestry nominating committee. Kimberly Benson was elected to the committee in the Annual Meeting. Murray suggested that in the future, we have elected members serve two years, overlapping, for continuity. Murray proposed a nomination and election schedule that will permit a two-month, three-vestry-meeting overlap.

9. Finance Committee & Treasurer's Report – Scott.

We are averaging a \$28,700 per month deficit, which is almost exactly the mortgage payment. We are therefore paying the mortgage from the building fund.

Scott reviewed the "2007 Operating Budget: 2007 Actuals – Monthly Summary" handout package. Emphasized recommendations on last page, "Epiphany – 2007 Budget – June View". The report was approved on a unanimous voice vote moved by Larry and seconded by Margaret.

10. Other.

Discussion of the Bylaws was deferred until the next meeting.

New Business

11. New Business.

While discussing the CANA meeting, Martin asked Robin to consider renting space to CANA for its headquarters. See CANA "Proposal for Lease of Offices". CANA proposes to pay us \$2,000 per month. Babette discussed proposed floor plans and presented a floor plan to accommodate the need. This would not significantly impact our programs. We should expect occupancy through end 2008, with possible extensions. Charlie will check for any tax issues.

John moved to approve leasing to CANA, with details to be determined, authorizing Murray to act on behalf of the Vestry and enter into a contract. Margaret seconded the motion, which passed on a unanimous voice vote.

Adjourn

The meeting adjourned at 9:20 PM by unanimous consent to Scott's motion and Jan's second, and was followed by an Agape feast.

Vestry Meeting Minutes for June 12, 2007
Prepared by Larry Pantzer
Version: Approved